# Poster abstract guidance

Look out for the link to the abstract submission form in the confirmation email you receive when you register for the conference!

### **Key Dates**

• Abstract submissions open: 1st March 2022

• Abstract submission deadline: 23<sup>rd</sup> September 2022

• Notification of abstract acceptance: 12<sup>th</sup> October 2022

## Submitting an Abstract

The TREAT-NMD conference organisers are pleased to announce that there will be an opportunity to display a limited number of posters at this year's conference. We encourage you to share your networking achievements, and contribute your work and ideas to improving neuromuscular healthcare worldwide.

- Showcase your achievement to international colleagues
- Demonstrate ideas that work and can be adapted by others
- Start conversations and collaborations with teams worldwide

Poster Topic: Networking with TREAT-NMD

We welcome abstract submissions about;

- Collaborative projects that facilitate the improvement of healthcare in rare neuromuscular conditions.
- How organisations have worked with TREAT-NMD
- How organisations have utilised TREAT-NMD resources

Due to the very limited number of spaces available we will not accept any posters that do not meet the above criteria. Abstracts will be shortlisted then undergo peer review and final selection by the programme committee.

#### **Submission Instructions**

- Abstracts must be submitted no later than midnight 7<sup>th</sup> September 2022
- Strict policy of one poster display per presenter/organisation
- Acknowledgement of receipt of the submission will be sent to the stated email address
- The presenting author will receive all correspondence concerning the abstract
- The programme committee reserves the right to remove misspellings if identified
- Abstracts that do not meet the topic criteria as set by the programme committee unfortunately cannot be accepted
- In cases where the abstract is NOT accepted, participants will be contacted promptly and the registration fee fully reimbursed. Please see our terms and conditions page for the <u>refund policy</u>.
- Notifications will be sent out on 12<sup>th</sup> October 2022 after review by the Programme Committee
- We are able to provide letters of invitation to individuals who have registered and paid to attend the conference. If a letter of invitation is required to support your visa please contact us at <a href="mailto:info@treat-nmd.com">info@treat-nmd.com</a> once you have registered.

#### Abstract Guidance

- Abstracts must be written in English
- Maximum 400 words
- Do not include references in the abstract
- It is the author's responsibility to ensure the abstract is grammatically and factually correct

## **Notifying You**

All notifications will be sent out eight weeks before the conference on 12<sup>th</sup> October 2022. The email address you supply in the submission page will be the email address used to inform you of the results of your submission. If you change email address during this time please let us know so we can update our systems.

Should you be successful we will provide details of the poster requirements within the notification email.